

**The Royal Canadian Naval Association  
L'Association Royale Canadienne de la Marine**

Incorporated 1959

Patron-in-Chief

**Her Majesty The Queen**

Honorary President

**Admiral John R. Anderson, C.M.M., C.D., (Ret'd)**

Honorary Judge Advocate

**Richard H. Baker**

**National President**

Blaine D. Barker CD1  
1 Lakeview Drive  
North Bay, ON PIC 1C7

**Executive Vice President**

G.W. "Jerry" Sigrist CD2  
308-74 Aberdeen Road  
Bridgewater, NS B4V 2S6

**Vice President**

John Chapman CD1  
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Calgary, AB T2V 3K1

**Executive Secretary**

Steve Wilar  
1646 Westminster Blvd.  
Windsor, ON N8T 1X1

**Executive Treasurer**

Art Caravan CD1  
72 Algonquin Road  
Woodstock, ON N4T 1E4

**Parl. Liaison & Vets Affairs**

Richard "Doc" Halliday CD1  
1546 East Clifford Road  
East Clifford, NS B4V 7R8

July 7, 2014

Shipmates,

**RCNA ANNUAL GENERAL MEETING, SEPTEMBER 26, 27, 28, 2014**

Royal Canadian Naval Association, Sarnia Branch.

1420 Lougar Ave., Sarnia ON N7S 5N4

Ph: 519-344-0331, email: [rcnastaff@gmail.com](mailto:rcnastaff@gmail.com), Web: [www.rcnasarnia.com](http://www.rcnasarnia.com)

Information on accommodation and the venue for the Annual General Meeting has been mailed by the host club. If you have not received it, please contact RCNA Sarnia as above.

We want to remind all Branches that, if your per capita fees have not been paid, your Director cannot represent you at the meeting.

**Transportation:** Directors will be paid for automobile at a rate of 35 cents per kilometre if using your own car. If travelling by bus, rail, or air, use the cheapest rate possible. If travelling by car and the total automobile expense is more than economy air fare, the RCNA will only pay up to the amount of economy fare.

**Taxi:** Is not an allowable expense. However, if taxi is the only possible means to reach destination, the cost is allowed. Airport bus fare is an allowable expense.

**Expenses:** Receipts for allowable expenses must be submitted to the RCNA Treasurer on Saturday, September 27<sup>th</sup>, so cheques can be issued. In order to receive payment, Directors must attend both Saturday and Sunday sessions.

**Directors:** A Branch sending a newly-appointed Director must inform the Executive Secretary by mail. It must be signed by both the Branch President and Secretary and received by the Executive Secretary no later than September 8, 2014.

A request from the Executive Secretary that you forward your club Directors names and if attending or not.

**This is not an election year.**

**Bids:** Bids for the following are to be submitted at or prior to this meeting.

2013 Club of the year

2013 Member of the year

Future Reunions and AGM's

**Reports:** Written reports from Division Vice President's should be sent to the Executive Vice President as per the By-Laws.

Directors reports and all bids for AGM's / Reunions should be received by the Executive Secretary by September 8, 2014 to allow for filing and copies to be made. If this is not possible please hand them in at the start of the meeting.

**Correspondence:** RCNA By-Laws under Rules and Regulations states: "All correspondence from local Branches to the National Body shall be signed by the President and the Secretary of the local Branch" That includes all bids and reports.

**Branch Executive Officers:** It would be much appreciated if attending Directors would prepare a copy of their club Executive Officers complete with addresses and phone number. Please include email address if applicable.

The AGM will convene at 0900hrs Saturday September 27, 2014 at the RCNA Sarnia Club.

Dress for the meeting and the Friday Meet and Greet is casual. Dress for the Saturday evening is Mess Kit or Blues and Greys with Medals. Business Suit with ties for guests, and informal for the ladies.

N.B. Any Member of the RCNA in good standing may attend at the AGM but only official RCNA Directors appointed by the Branch shall be entitled to vote for the Branch. All others attend as observers only.

Thank you for your attention and co-operation. We look forward to seeing Directors from all clubs in September.

Please Direct all queries to Steve Willar, Executive Secretary at 519-945-1102 or email;

[stevewillarsr@gmail.com](mailto:stevewillarsr@gmail.com) Mail: 1646 Westminster Blvd. Windsor, ON N8T 1X1

Yours Aye,

Steve Willar  
Executive Secretary  
RCNA National.

Cc: All RCNA Club Directors/ Secretaries.  
RCNA Executive Officers